

January 3, 2012

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, January 3, 2012. Commissioner McCauley called the meeting to order at 3:30 p.m.

Present: Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson, Dennis J. Berkebile, Jeffrie M. Maddox

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, and Administrative Assistant Nancy Ryan.

Commissioner Oscarson moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: McCauley, Moyle, Oscarson, Berkebile, Maddox

Commissioner Berkebile moved and it was seconded to approve the minutes of the December 20, 2011 Board Meeting.

Carried by the following vote:

Aye: McCauley, Moyle, Oscarson, Berkebile, Maddox

Commissioner Maddox moved and it was seconded to approve and sign the December 30, 2011 payroll and the January 3, 2012 vendor accounts, as submitted.

Payroll Account	\$ 97,823.63
Vendor Account	\$602,436.59

Carried by the following vote:

Aye: McCauley, Moyle, Oscarson, Berkebile, Maddox

Commissioner Moyle moved and it was seconded to approve travel expense vouchers for Commissioners McCauley, Moyle, Oscarson, Berkebile, Maddox and Managing Director Johnson.

Carried by the following vote:

Aye: McCauley, Moyle, Oscarson, Berkebile, Maddox

Commissioner Maddox moved and it was seconded to approve the final design plan for 9th Street from KL Avenue to M-43, Oshtemo Township construction plan cover sheet for Board and Managing Director's signatures.

Carried by the following vote:

Aye: McCauley, Moyle, Oscarson, Berkebile, Maddox

Commissioner Moyle moved and it was seconded to approve the final design plan for River Street Bridge, Comstock Township construction plan cover sheet for Board and Managing Director's signatures.

Carried by the following vote:

Aye: McCauley, Moyle, Oscarson, Berkebile, Maddox

Managing Director Johnson welcomed the board and staff back from the holidays and wished everyone a happy new year. She noted winter maintenance was in full operation from Sunday through Monday after the snow event. She asked the public to be patient and to allow the snow plows "Room to Groom".

Commissioner Oscarson wished everyone a happy new year and complimented staff on a good job maintaining the roads.

Commissioner Berkebile observed the new schedule for winter maintenance seems to be working based on observations in his area.

Commissioner McCauley wished everyone a happy new year adding he is looking forward to a new year. He said he has heard positive comments about the article in the newspaper and the changes to winter maintenance procedures.

The meeting adjourned at 3:36 p.m.

January 10, 2012
VW Avenue Improvement Project Public Meeting

A public meeting of the Board of County Road Commissioners of Kalamazoo County was held on Tuesday, January 10, 2012. The meeting began at 7:00 p.m. at the Schoolcraft Township Hall, 50 East VW Avenue, Vicksburg, MI. VW Avenue Resurfacing Project 18th Street to Portage Road Project Update Meeting.

Present: Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson, Dennis J. Berkebile
Absent: Jeffrie M. Maddox

Also attending: Managing Director Joanna I. Johnson, Chief Engineer Tom J. Hohm, Project Engineer Paul Spitzley, Michigan Department of Transportation (MDOT) Transportation Service Center Manager Larry Doyle, Senior Construction Technician Tim Richards, Schoolcraft Township Board Members: Supervisor Donald Ulsh, Clerk Virginia Mongreig, Treasurer Teresa Scott, Trustees Greg Feldmeier, Ken Hovenkamp, Township Attorney Craig Rolfe and 18 citizens.

After introductions by Managing Director Johnson, Chief Engineer Hohm explained the purpose and need for the VW Avenue project.

MDOT Senior Construction Technician Richards provided information on the role of MDOT and the MDOT bid letting process for projects with federal funding; adding MDOT must adhere to the federal guidelines and accept the low qualified bidder.

Project Engineer Spitzley reviewed the project status and thanked the residents and motorists for their patience during the construction process. Project Engineer Spitzley went on to explain reasons for project delays citing the contractor is receiving liquidated damages for their delays and will be given poor contractor evaluations by the KCRC. Project Engineer Spitzley said the contractor remains responsible to finish all restoration areas of this project. Other points covered by Project Engineer Spitzley are a "punch list" being developed by the KCRC of all outstanding items for the project and invited homeowners to voice their particular concerns. The contractor will be given a schedule of the remaining work and the schedule will only be approved if it is thorough, plausible and prompt, adding the contractor will not be given additional compensation for this work to be completed in the spring and the liquidation damage period will remain until the punch list is completed by the contractor.

A resident inquired why the contractor was not in attendance at the meeting. Chief Engineer Hohm advised he did not invite the contractor to the meeting as they are out of town.

A resident inquired what happens if the KCRC is not satisfied. Chief Engineer Hohm advised there are liquidated damages that have been and would be assessed.

A resident inquired how a contractor becomes prequalified and Senior Construction Technician Richards reviewed the requirements.

Township Clerk Mongreig inquired if this contractor can bid on other projects. Senior Construction Technician Richards advised yes, per the prequalification/contractor requirements.

A resident inquired if the contractor was approved for Michigan and other states. Senior Construction Technician Richards explained the requirements reviewed were for Michigan.

A resident expressed concerns on the ditching and traffic safety. Chief Engineer Hohm explained the addition of shoulders and drainage improvements. Project Engineer Spitzley noted there are a few ditches that will need some repair.

Project Engineer Spitzley invited residents with additional issues/questions for a specific property be reviewed with him in the lobby directly on the project plans.

Managing Director Johnson thanked everyone for their patience.

The meeting concluded at 7:45 p.m.

January 17, 2012

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, January 17, 2012. Commissioner McCauley called the meeting to order at 3:30 p.m.

Present: Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson, Dennis J. Berkebile, Jeffrie M. Maddox

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, and General Superintendent Travis Bartholomew

Commissioner Maddox moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: McCauley, Moyle, Oscarson, Berkebile, Maddox

Commissioner Berkebile moved and it was seconded to approve the minutes of the January 3, 2012 Board Meeting minutes and the January 10, 2012 VW Avenue Public Meeting with a correction to the adjournment time for the January 3, 2012 Board Meeting minutes.

Carried by the following vote:

Aye: McCauley, Moyle, Oscarson, Berkebile, Maddox

Commissioner Oscarson moved and it was seconded to approve and sign the January 16, 2012 payroll and the January 17, 2012 vendor accounts, as submitted.

Payroll Account	\$122,965.06
Vendor Account	\$140,086.13

Carried by the following vote:

Aye: McCauley, Moyle, Oscarson, Berkebile, Maddox

Commissioner Moyle moved and it was seconded to approve \$29,422.71 additional compensation for the Hurley & Stewart Construction Engineering Services for the Sprinkle Road from S Avenue to Zylman Avenue project. Commissioner Oscarson had a question related to utilities and project design. Commissioner McCauley stated he was concerned with the overtime. Commissioner Maddox inquired on the amount still owed from the original RFP award. Commissioner Berkebile questioned how the reduction of \$4,000 was determined. Chief Engineer Tom Hohm explained the amount was an estimate. Commissioner Berkebile expressed concern on an estimate vs. a detailed figure based on invoicing.

Carried by the following vote:

Aye: McCauley, Moyle, Oscarson, Maddox

Nay: Berkebile

Managing Director Johnson appreciated the work the crews did during with the most recent storm. She also thanked residents for their patience and asked them to be careful as icy conditions persist. She noted there will be an informational public meeting at the Oshtemo Township Hall regarding the 9th Street project later that evening at 6:30 p.m. and the Michigan Department of Transportation (MDOT) will host a public meeting on January 24, 2012 from 4-6 p.m. at the Kalamazoo County Road Commission (KCRC) regarding the I-94/Sprinkle Road project.

Commissioner Oscarson attended a Council of Government (COG) meeting where by-laws were discussed.

Commissioner Berkebile attended a Chamber Transportation Advisory Council meeting where they worked on the agenda for Quality of Life issues and what would be supported for the year 2012. The Transportation Council will be supporting sustainable funding for transportation and would most likely support the completion of the I-94 project.

Commissioner McCauley attended a Parks and Recreation meeting and is looking forward to bidding out the next sections of the Kalamazoo River Valley Trail. He noted the City of Kalamazoo will host an open house at City Hall on January 24, 2012 from 5:00 p.m. - 7:00 p.m. for discussion on the trail system

The meeting adjourned at 3:52 p.m.

January 17, 2012
9th Street Improvement Project Informational Meeting

A public meeting of the Board of County Road Commissioners of Kalamazoo County was held on Tuesday, January 17, 2012. The 9th Street project informational meeting began at 6:30 p.m. at the Oshtemo Township Hall, 7375 West Main, Kalamazoo, MI.

Present: Daniel J. Moyle, Kenneth R. Oscarson, Jeffrie M. Maddox
Absent: Kent L. McCauley, Dennis J. Berkebile

Also attending: Managing Director Joanna I. Johnson, Traffic Services Director John Byrnes, Chief Engineer Tom J. Hohm, Oshtemo Township Supervisor Elizabeth Heiny-Cogswell, Trustee David Bushouse and four citizens.

Chief Engineer Tom Hohm began with introductions and reviewed the project information including the projects purpose and need, the project summary, maintaining traffic and the detour route.

Citizens were asked to review the plans for specific questions.

A citizen, Mr. Kadir Mohmad commented he did not feel the road commission was treating him fairly. Chief Engineer Hohm assured Mr. Mohmad he would be treated fairly by both the road commission and the road commission consultant. Mr. Mohmad indicated he wants to see the roadway widened further in front of his property and stated he may pursue this with the Michigan Department of Transportation (MDOT) or the Federal Highway Administration (FHWA). Chief Engineer Hohm replied the project is consistent with the Kalamazoo Area Transportation Study (KATS) Transportation Improvement Program (TIP) which is a three lane road section that connects onto the existing five lane section turning into six lanes further north.

The meeting concluded at 7:45 p.m.

January 31, 2012

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, January 31, 2012. Commissioner McCauley called the meeting to order at 3:30 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Jeffrie M. Maddox
Absent: Daniel J. Moyle, Dennis J. Berkebile,

Also attending: Managing Director Joanna I. Johnson, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Administrative Assistant Nancy Ryan and Kalamazoo Area Transportation Study Senior Transportation Planner Steve Stepek.

Commissioner Maddox moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: McCauley, Oscarson, Maddox

Commissioner Oscarson moved and it was seconded to approve the minutes of the January 17, 2012 Board Meeting and the January 17, 2012 9th Street Project Informational Meeting.

Carried by the following vote:

Aye: McCauley, Oscarson, Maddox

Commissioner Maddox moved and it was seconded to approve and sign the January 30, 2012 payroll and the January 31, 2012 vendor accounts, as submitted.

Payroll Account	\$122,965.06
Vendor Account	\$140,086.13

Carried by the following vote:

Aye: McCauley, Oscarson, Maddox

Commissioner Oscarson moved and it was seconded to accept the letter from the Charter Township of Oshtemo dated January 11, 2012 and refer to file for consideration in the feedback for the Kalamazoo County Road Commission (KCRC) mailbox policy.

Carried by the following vote:

Aye: McCauley, Oscarson, Maddox

Commissioner Oscarson moved and it was seconded to accept the letter from Brady Township dated January 12, 2012 and refer to file for consideration in the feedback for the KCRC mailbox policy.

Carried by the following vote:

Aye: McCauley, Oscarson, Maddox

Commissioner Maddox moved and it was seconded to approve the 2011 KCRC Mileage Certification and County Maps for the Chairman's signature.

Carried by the following vote:

Aye: McCauley, Oscarson, Maddox

Commissioner Oscarson noted he and Managing Director Johnson attended the Michigan Township Association annual conference and worked in the County Road Association of Michigan informational booth. They spoke with township officials who found a lot of interest in the preliminary dashboard demonstration.

Commissioner McCauley advised he would be attending a Parks and Recreation meeting on Thursday.

The meeting adjourned at 3:35 p.m.