

## May 11, 2010

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, May 11, 2010. Commissioner McCauley called the meeting to order at 3:30 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile, Jeffrie M. Maddox, Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, and Administrative Assistant Nancy Ryan.

Commissioner Maddox moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the minutes of the April 27, 2010 Board Meeting and the April 27, 2010 Charleston Township Joint Meeting.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve and sign the May 10, 2010 payroll and the May 11, 2010 vendor accounts, as follows:

Payroll Account	\$ 106,788.17
Vendor Account	\$ 85,727.27

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to accept the letter from Prairie Ronde Township requesting local road participation fund projects and refer to staff to include on the 2nd HMA bid letting.

**XY Avenue**-4<sup>th</sup> Street to 6<sup>th</sup> Street, HMA Wedging

**4<sup>th</sup> Street**-XY Avenue to W Avenue, HMA Wedging

**YZ Avenue**-120' east of Prairie Brook Drive to 2,315' west of U. S. 131 HMA Wedging

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to receive the correspondence from Oshtemo Township for an Oshtemo Township Board Resolution and Permanent Traffic Control Order # 100413-1 and refer to staff to explore the potential meaning of the TCO. Commissioner Berkebile cautioned using the word accept versus receive.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the Michigan Department of Transportation, Office of Economic Development and Enhancement application for Category F Grants for fiscal year 2012 for N Avenue/11<sup>th</sup> Street/ON Avenue from 9<sup>th</sup> Street to 12<sup>th</sup> Street. Commissioner Berkebile commented that he disagreed with the project due to the removal of approximately 80 trees on N Avenue, in a primarily residential neighborhood. He questioned Chief Engineer Tom Hohm on whether KATS had been involved in part of the decision to select this project. Chief Engineer said KATS is aware of the project. Commissioner Berkebile went on to question the need to make N Avenue, ON Avenue and 11<sup>th</sup> Street an all season road. Commissioner Oscarson noted that an upgrade was previously scheduled for 2014, and felt the trees would have to be removed at that time and questioned Commissioner Berkebile on the difference of removing them in 2012 or 2014. Commissioner Berkebile said he disagreed with destroying the trees on N Avenue for this project

Carried by the following vote:  
Aye: McCauley, Oscarson, Maddox, Moyle  
Nay: Berkebile

Commissioner Maddox moved and it was seconded to approve the Special Assessment Resolution for Highland Park, Richland Township and set a public meeting date for June 1, 2010 at 5:30 p.m. for the First Order of Determination at Richland Township.

Carried by the following vote:  
Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

**WHEREAS**, a petition by landowners in the Township of Richland, Kalamazoo County, Michigan, was filed with this Commission on April 5, 2010, said petition requesting certain highway improvements over the following described area:

Highland Park -C Avenue from West Gull Lake Drive to Fraulin Drive, C Avenue to Werner Street. Werner Street from C- Avenue to Fraulin Drive, Fraulin Circle- Fraulin Drive to Fraulin Drive .71 mi. Total estimate is \$74,700.00

Said petition being filed and submitted in accordance with the provisions of Act 246 of Public Acts of Michigan of 1931, as amended, and

**WHEREAS**, this Commission has caused the validity of said resolution-petition to be verified as is required in Section 1 of said Act 246, as amended, this Commission having also determined that said petition meets the requirements and specifications as spelled out in said Act, and this Commission has caused plans and specifications to be made, as provided in Section 2 of said Act, and

**WHEREAS**, section 4 of said Act requires this Commission to make an Order of Determination; **NOW, THEREFORE, BE IT HEREBY RESOLVED**, that this Commission, in accordance with the provision of Act 246 of the Public Acts of Michigan of 1931, as amended hereby declares that said improvement project is necessary and would be for the benefit of the public welfare and convenience, and herewith makes the first Order of Determination;

**IT IS FURTHER RESOLVED**, that a public hearing upon this declaration of necessity and First Order of Determination shall be held in the Township Hall of Richland Township, Kalamazoo County, Michigan, on the 1st day of June 2010, at 5:30 o'clock P. M., for the purpose of providing all persons interested an opportunity to appear before the Commission and give their reason for or against the granting of the petition, review the specifications, equalize the apportionments of benefits, make objection to same, and to make the apportionments of costs as provided in said Act. At said hearing the commission shall make final determination of the Special Assessment District and number of annual installments over which said assessments shall be spread, as is provided in Section 9 of said Act.

**BE IT FURTHER RESOLVED**, that **NOTICE** of this public meeting shall be given by publication, posting and mailing, as is provided in said Act for notices on hearings.

Commissioner Oscarson moved and it was seconded to accept the petition, approve the Special Assessment Resolution for Greenfield Shores, Pavilion Township and set a public meeting date for June 1, 2010 at 7:00 p.m. for the First Order of Determination at Pavilion Township.

Carried by the following vote:  
Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

**WHEREAS**, a petition by landowners in the Township of Pavilion, Kalamazoo County, Michigan, was filed with this Commission on April 27, 2010, said petition requesting certain highway improvements over the following described area:

Greenfield Shores Drive from QR Avenue to 3530' North of QR Avenue.

Total estimate is \$105,492.50

Said petition being filed and submitted in accordance with the provisions of Act 246 of Public Acts of Michigan of 1931, as amended, and

**WHEREAS**, this Commission has caused the validity of said resolution-petition to be verified as is required in Section 1 of said Act 246, as amended, this Commission having also determined that said petition meets the requirements and specifications as spelled out in said Act, and this

Commission has caused plans and specifications to be made, as provided in Section 2 of said Act, and

**WHEREAS**, section 4 of said Act requires this Commission to make an Order of Determination; **NOW, THEREFORE, BE IT HEREBY RESOLVED**, that this Commission, in accordance with the provision of Act 246 of the Public Acts of Michigan of 1931, as amended hereby declares that said improvement project is necessary and would be for the benefit of the public welfare and convenience, and herewith makes the first Order of Determination;

**IT IS FURTHER RESOLVED**, that a public hearing upon this declaration of necessity and First Order of Determination shall be held in the Township Hall of Pavilion Township, Kalamazoo County, Michigan, on the 1st day of June 2010, at 7:00 o'clock P.M., for the purpose of providing all persons interested an opportunity to appear before the Commission and give their reason for or against the granting of the petition, review the specifications, equalize the apportionments of benefits, make objection to same, and to make the apportionments of costs as provided in said Act. At said hearing the commission shall make final determination of the Special Assessment District and number of annual installments over which said assessments shall be spread, as is provided in Section 9 of said Act.

**BE IT FURTHER RESOLVED**, that **NOTICE** of this public meeting shall be given by publication, posting and mailing, as is provided in said Act for notices on hearings.

Commissioner Moyle moved and it was seconded to approve the 1<sup>st</sup> HMA bid letting contract with Lakeland Asphalt for Managing Director Signature.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to approve the following Ross Township local road participation fund contract for Chairman's signature:

**Idlewild Drive**-3,051 feet west of 37<sup>th</sup> Street to 1,640 feet east of 37<sup>th</sup> Street, and **Wild Drive**-Idlewild Drive to 484 feet east of Idlewild Drive, and **Idle Drive**-37<sup>th</sup> Street to Idlewild Drive, Chip Seal

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to approve the following Oshtemo Township local road participation fund contracts for Chairman's signature:

**Oshtemo Trace**-1,850' south of KL Avenue to KL Avenue and **Oshtemo Court**-312' west of Oshtemo Trace to Oshtemo Trace and **Upper Valley Trail**-135' east of Oshtemo Trace to Oshtemo Trace, Chip Seal

West Port Plat: **Rose Arbour Avenue**-9<sup>th</sup> Street to 447' east of Bramble Drive, and

**Karabrook Court**-240' west of Ramblewood Drive to Ramblewood Drive and

**Countrywood Court**-300' west of Ramblewood Drive to Ramblewood Drive, and

**Ramblewood Drive**-Torrington Road to H Avenue, Chip Seal

**KL Avenue**-Almena Drive to 4<sup>th</sup> Street, HMA Wedging and Chip Seal

**Signal Hill Drive**-210' south of Nightingale Avenue to Nightingale Avenue, HMA Wedging

**Windrift Avenue**-425' west of Ramblewood Drive to Ramblewood Drive, HMA Wedging

**Oshtemo Trace**-40' south of KL Avenue to KL Avenue, HMA Wedging and Drainage Correction

**2<sup>nd</sup> Street**-Almena Drive to M-43, Chip Seal

**Big Rock Drive**-M-43 to M-43, Chip Seal

**5<sup>th</sup> Street**-M-43 to H Avenue, Chip Seal

Oak Highlands Plat: **Foxmoor Court**-350' east of Cross Country Drive to 340' west of Cross Country Drive, and **Windcrest Court**-275' east of Cross Country Drive to Cross Country Drive, and **Steeplechase Court**-675' east of Cross Country Drive to Cross Country Drive, and **Farmwood Court**-193' west of Cross Country to Cross Country Drive, and **Hawthorn Valley Avenue**-320' east of Cross Country Drive to Cross Country

Drive and **Arbor Valley Avenue**-630' east of Cross Country Drive to Cross Country Drive, Chip Seal  
Greystone Plat: **Hobbit Circle**-565' west of 4<sup>th</sup> Street to 4<sup>th</sup> Street, and **Greystone Road**-Old Forest Drive to 4<sup>th</sup> Street, and **Old Forest Drive**-Forest Creek Drive to 376' north of Greystone Road, and **Forest Creek Drive**-Old Forest Drive to Stadium Drive, Chip Seal

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the following Pavilion Township local road participation fund contracts for Chairman's Signature:

**O Avenue**-31<sup>st</sup> to 32<sup>nd</sup> Street, Crack Seal and Chip Seal

**O Avenue**-29<sup>th</sup> Street to 31<sup>st</sup> Street, Crack Seal and Chip Seal

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the following Cooper/Kalamazoo Township local road participation fund contract for Chairman's Signature:

**G Avenue**-Douglas Avenue to Pitcher Street, HMA Overlay

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the following Prairie Ronde Township local road participation fund contract for Chairman's Signature:

**V Avenue**-2<sup>nd</sup> Street to 5<sup>th</sup> Street, Chip Seal and Infrared Patching

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the following Alamo Township local road participation fund contract for Chairman's Signature:

**F Avenue**-6<sup>th</sup> Street to 7<sup>th</sup> Street, Chip Seal

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to approve the following Comstock Township local road participation fund contract, subject to Comstock Township Clerk's signature, for Chairman's Signature:

**L Avenue**-River Street to 158' east of Stalwart Street, Gravel, Pulverize, HMA Paving

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to approve the following Texas Township local road participation fund contracts for Chairman's Signature:

**Finnigan Street**-Q Avenue to PQ Avenue, Cape Seal

**2<sup>nd</sup> Street**-S Avenue to RS Avenue, Chip Seal

Rudgate Plat: **Saddle Club Drive**-Stoney Brook Road to Dunwoody Court, **Dunwoody Court**-580' south of Saddle Club Drive to Saddle Club Drive, **Stoney Brook Road**-80' south of Braeburn Court to Farmington Avenue, **Braeburn Court**-290' east of Stoney Brook Road to Stoney Brook Road, **Vista Ridge**-375' west of Stoney Brook to Stoney Brook Road, **Bramblewood Drive**-Brandy Chase Avenue to Stoney Brook Road, **Brandy Chase Avenue**-Bramblewood Drive to Cobblewood Drive, **Cobblewood Drive**-490' south of Brandy Chase Avenue to Stoney Brook Road, Cape Seal

Texas Heights Plat: **Keweenaw Street**-Texas Heights Avenue to Tawas Avenue, **Tawas Avenue**-Interlochen Street to Keweenaw Street, **Mackinaw Cove**-265' east of Interlochen Street to Interlochen Street, **Interlochen Street**-Texas Heights Avenue to Q Avenue, Cape Seal

Managing Director Johnson noted the Board will attend the sixth 2010 township joint meeting at Prairie Ronde Township this evening at 6:30 p.m. She mentioned thirteen of the fifteen township joint meetings in Kalamazoo County have either taken place or have been scheduled.

Ms. Johnson also noted the deadline for township's local road participation fund program is May 15, 2010.

Commissioner Moyle said he would be attending a Kalamazoo County Environmental Health Advisory Council (EHAC) meeting tomorrow May 12<sup>th</sup>.

Commissioner Berkebille attended a Southwest Council Meeting on Monday May 10<sup>th</sup>, hosted by the St. Joseph County Road Commission in Sturgis, MI.

Commissioner Oscarson noted he, Managing Director Johnson and General Superintendent Travis Bartholomew attended a Michigan Transportation Asset Management Conference in Mt Pleasant and were pleased the KCRC was selected for the 2010 Organizational Award for demonstrating outstanding achievement with their input of the core principles of Asset Management. Selection for this award was based on KCRC work with Western Michigan University students and the asset management system. He complimented staff on receiving this award.

Commissioner Oscarson expressed the need for the KCRC to review our various permit fees, comparing our revenues to expenses and check the fees that surrounding road commissions charge for their permits, noting the KCRC fees haven't been reviewed since 2001.

Commissioner McCauley attended a Parks and Recreation Meeting and noted the north section of the Kalamazoo River Valley Trail is progressing well. He advised the Parks and Recreation Committee renewed their discussion on fund raising.

Managing Director Johnson advised she attended a Council of Governments (COG) meeting on Monday where Kalamazoo Southwest Michigan First Chief Executive Officer Ron Kitchens gave a presentation on economic development. He is planning to return to COG to discuss how various public agencies can assist in the process for economic development.

The meeting adjourned at 4:15 p.m.