

**April 27, 2010**

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, April 27, 2010. Commissioner McCauley called the meeting to order at 3:30 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile, Jeffrie M. Maddox, Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Accountant Diane DeWaters, Administrative Assistant Nancy Ryan, Tim Rogowski Kalamazoo County Board Commissioner District 11, and Fred Gardner of Gardner Provenzano, Schauman, & Thomas.

Commissioner Maddox moved and it was seconded to accept the agenda as presented.  
Carried by the following vote:  
Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the minutes of the April 13, 2010 Board Meeting and the April 13, 2010 Schoolcraft Township Joint Meeting.  
Carried by the following vote:  
Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve and sign the April 26, 2010 payroll and the April 27, 2010 vendor accounts, as follows:

Payroll Account	\$ 105,795.51
Vendor Account	\$ 636,932.96

Carried by the following vote:  
Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Mr. Gardner presented the December 31, 2009 audited financial statements and independent auditor's report giving the Kalamazoo County Road Commission (KCRC) an Unqualified Opinion, which means the financial statements present fairly the financial position of the KCRC. Mr. Gardner commended the finance office staff on the completeness of the financial records, sharing that KCRC is on a short list of Road Commissions that he works with that doesn't require adjusting entries as a result of the audit.

There was a five minute break while Mr. Gardner removed his equipment.

Commissioner Oscarson moved and it was seconded to accept the letter from Ross Township requesting local road participation fund projects and refer to staff to include on the 2<sup>nd</sup> HMA bid letting. Managing Director Johnson noted Fernwood Drive and Trillium Drive are on one estimate.

**East Gull Lake Drive**-D Avenue to C Avenue, HMA Wedge  
**Fernwood Drive**-M-89 to Trillium, HMA Wedge  
**Trillium Drive**-North of Fernwood, HMA Wedge  
**North Sherman Lake Drive**-12 locations

Carried by the following vote:  
Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to accept the letter from Climax Township requesting local road participation fund projects, and refer to staff to include on the 2<sup>nd</sup> HMA bid letting. The Board also approved the delayed payment for the project according to KCRC delayed payment policy for a maximum of \$29,000.00. Managing Director Johnson commented the Asset Management rating for 43<sup>rd</sup> Street was a two, so the Township is trying to bring that rating up.

**43<sup>rd</sup> Street** between Q Avenue and P Avenue-Pulverize, Gravel and HMA Paving

Carried by the following vote:  
Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to accept the letter from Richland Township requesting local road participation fund projects and refer to staff to include on the 2nd HMA bid letting.

**B Avenue-24<sup>th</sup> Street to M-89 for 1.23 miles, HMA wedging and chip seal**

**FG Avenue-35<sup>th</sup> Street to 36<sup>th</sup> Street for a total of .74 miles, HMA wedging and chip seal**

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to accept the letter from Michael L. Chojnowski, Attorney regarding 9109 East DE Avenue and refer to file as it is in the Richland Village limits. Staff will send a letter indicating property is in the Village limits.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to accept the letter from Robert A. Soltis, Attorney regarding 9109 East DE Avenue and refer to file as it is in the Richland Village limits.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to accept the letter from Lowell M. Seyburn and Hans-Dieter Warzun regarding Warzun Real Estate Purchase and refer to staff for further review.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the 2009 Act 51 Annual Financial Report for Finance Director and Chairman Signature. Managing Director Johnson thanked Accountant Diane DeWaters and Finance Director Carla Benison for their work on this report.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to award the 2010 – 2011 Curb/Centerline Sweeping Bid, with an option to extend for one year, to Superior Sweeping Service, Inc. – sole bidder, meeting specifications for \$100,978.00. Commissioner Maddox asked why there is only one bidder and General Superintendent Bartholomew responded saying one bidder notified KCRC of his retirement, and disposal of the material may be a problem for other potential bidders. Commissioner Oscarson questioned whether sweeping could be done by KCRC staff, and General Superintendent Bartholomew responded saying the equipment is very expensive and the timing and need for sweeping services conflicts with the timing and staffing of road projects, and the KCRC has nowhere to dispose of the sweepings.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the resolution supporting the Local Safety Program application of the KCRC for Douglas Avenue at G Avenue.

**WHEREAS**, the Transportation Act (SAFTEA-LU), provides Federal Local Safety Program Funding for safety improvements on the state and local road systems, and the Michigan Department of Transportation is soliciting new candidate project applications for 2012 Federal Local Safety Program; and

**WHEREAS**, the Kalamazoo County Road Commission has identified an improvement project on Douglas Avenue at the intersection with West G Avenue and this is a public road; and

**WHEREAS**, an application is being prepared to request funding to make the identified improvement project of earth excavation in the northwest and southwest quadrants and the replacement of the existing guardrail in the northeast quadrant of the intersection of Douglas Avenue at West G Avenue to provide safer travel; and

**WHEREAS**, the Kalamazoo County Road Commission, upon ratification of the award of the funding for the highway Local Safety Program project will developed contract documents for construction letting by the Summer of 2012,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of County Road Commissioners of Kalamazoo County, in support of its mission to provide reasonable safe and convenient roads, has developed a Local Safety Program project application to secure Federal funding for this safety improvement project on Douglas Avenue at the intersection with West G Avenue; and

**BE IT FURTHER RESOLVED** that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Safety Program funds and agrees to provide the necessary local match funds for the Local Safety Program Fund and agrees to continue maintenance of the facility.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the Local Bridge Funding Resolutions for 2013.

#### **Sprinkle Road Bridges**

**WHEREAS**, the Sprinkle Road Bridge over the Kalamazoo River and the Sprinkle Road Bridge over Norfolk Southern Railroad in Comstock Township and Kalamazoo Township, Kalamazoo County, Michigan, is due for preventative maintenance; and

**WHEREAS**, these deficiencies place at risk the longevity of the bridge, the service it provides and its value as an important transportation system asset; and

**WHEREAS**, the investment in preventative maintenance will preserve the condition of the bridge deck and bridge beams, avoiding more costly repairs in the near future; and

**WHEREAS**, Road Commission staff has prepared an application for Local Bridge Program Funds to apply preventative maintenance to this structure; and

**WHEREAS**, this Board has considered said application and authorizes the submission of same and requests Local Bridge Program Funds for 2013.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project and to continue to maintain this structure.

#### **8th Street Bridge**

**WHEREAS**, the 8th Street Bridge over Amtrak Railroad in Oshtemo Township, Kalamazoo County, Michigan, is deteriorating, has a disintegrating HMA deck and deteriorating expansion joints that allow road runoff containing deicing chemicals to leak onto beam ends and pier members, and

**WHEREAS**, these deficiencies place at risk the longevity of the bridge, the service it provides and its value as an important transportation asset, and

**WHEREAS**, Road Commission staff has prepared an application for Local Bridge Program Funds to rehabilitate this structure by replacing the bridge joints and bridge deck; and

**WHEREAS**, this Board has considered said application and authorizes the submission of same and requests Local Bridge Program Funds for 2013.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project and to continue to maintain this structure.

### **S Avenue Bridge**

**WHEREAS**, the S Avenue Bridge over Portage River in Pavilion Township, Kalamazoo County, Michigan, is under weight restrictions and in deteriorating condition; and

**WHEREAS**, these deficiencies impair the movement of commercial traffic, and the accomplishment of agricultural activities; and

**WHEREAS**, Road Commission staff has prepared an application for Local Bridge Program Funds to replace this structure; and

**WHEREAS**, this Board has considered said application and authorizes the submission of same and requests Local Bridge Program Funds for 2013.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project and to continue to maintain this structure.

### **TS Avenue Bridge**

**WHEREAS**, the TS Avenue Bridge over Portage River in Pavilion Township, Kalamazoo County, Michigan, is narrow, deteriorating and functionally obsolete; and

**WHEREAS**, these structural deficiencies place at risk the motoring public and restrict the availability of safe and efficient routes for school buses, trucks, farm equipment, and emergency vehicles; and

**WHEREAS**, Road Commission staff has prepared an application for Local Bridge Program Funds to replace this structure; and

**WHEREAS**, this Board has considered said application and authorizes the submission of same and requests Local Bridge Program Funds for 2013.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project and to continue to maintain this structure.

### **40<sup>th</sup> Street Bridge**

**WHEREAS**, the 40th Street Bridge over Little Portage Creek in Wakeshma Township, Kalamazoo County, Michigan, is narrow, deteriorating and functionally obsolete; and

**WHEREAS**, these structural deficiencies place at risk the motoring public and restrict the availability of safe and efficient routes for school buses, trucks, farm equipment and emergency vehicles; and

**WHEREAS**, Road Commission staff has prepared an application for Local Bridge Program Funds to replace this structure; and

**WHEREAS**, this Board has considered said application and authorizes the submission of same and requests Local Bridge Program Funds for 2013.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project and to continue to maintain this structure.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the Joint meeting Guidelines for Kalamazoo County Board of Commissioners and the Board of County Road Commissioners of Kalamazoo County.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to approve the national functional classification change of G Avenue, Cooper Township from the proposed River Reach Boulevard to North Riverview Drive from an urban local-Act 51 local to an urban collector-Act 51 primary at the appropriate time. The change is subject to the G Avenue upgrades to all season as part of the City of Parchment River Reach project. Managing Director Johnson noted she had received an e-mail from Cooper Township indicating Township support. Commissioner Berkebile advised the Kalamazoo Area Transportation Study (KATS) is also in agreement.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the following Alamo local road participation fund contract for Chairman's signature:

**F Avenue**-Far Hills Way to 6<sup>th</sup> Street, HMA Overlay

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the following Charleston Township local road project for Chairman's signature:

**L Avenue**-38<sup>th</sup> Street to 3,700' east of 38<sup>th</sup> Street, Gravel, Pulverize, HMA Paving

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to approve the following Richland Township local road participation fund contract for Chairman's Signature.

**F Avenue**-North Sprinkle Road to 2,500' east of North Sprinkle Road, HMA Overlay

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to go into closed session to discuss issues related to the Road Commission's purchase of property..

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commission Maddox moved and it was seconded to return from the closed session.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Managing Director Johnson attended the Geography (GEO) Services Planning meeting and participated as a judge for the WMU Senior Capstone Design Projects. She also noted the KCRC would be receiving the Transportation Asset Management Council Organizational Award for work incorporating asset management education and collection. The award will be received at the Asset Management Conference in Mt. Pleasant on May 6<sup>th</sup>.

Commission Oscarson thanked the finance staff for the Act 51 report and audit.

Commissioner McCauley thanked the finance staff for the Act 51 report and thanked Managing Director Johnson for judging the WMU Senior Capstone Design Projects.

The meeting adjourned at 5:22 p.m.