

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, June 10, 2008. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Traffic Services Director John Byrnes, General Superintendent Travis Bartholomew, Interim Business Manager Diane DeWaters, Chief Engineer Tom Hohm, Secretary Dolores Morton, Equipment and Facilities Superintendent Larry Smith, Texas Township Supervisor Ron Commissaris and one citizen.

Commissioner Oscarson moved and it was seconded that the board accept the agenda with the addition of items J through O, approval of local road contracts, and moving item H to the beginning of New Business.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded that the board approve the minutes of the May 27, 2008, regular board meeting; the June 2, 2008, Comstock Township joint meeting; and the June 3, 2008, Brady Township joint meeting.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded that the board approve and sign the June 9, 2008, payroll and June 10, 2008, vendor accounts, as follows:

Payroll Account	\$ 106,057.56
Vendor Account	<u>471,915.28</u>
	\$ 577,972.84

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner McCauley moved and it was seconded that the board approve and authorize signatures on the Plat of Muirfield in Cooper Township for final approval.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Maddox moved and it was seconded that the board reaffirms and is in support of Personnel Policy No.: 2.23 – Personal Use of Property, 2.24 – Complaint, 5 – Discipline and Dismissal, and 6 – Grievance Procedure.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded that the board approve and authorize the managing director's signature on a Hot Mix Asphalt Paving contract with Michigan Paving & Materials Company for HMA Paving bid No. 2, Areas 1, 2, 3, and 4, which was awarded May 27, 2008.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded that the board approve and authorize dust control contracts for the following:

Charleston Township – apply liquid 38% solution calcium chloride brine on a continuous application rate of 1,350 gallons per mile at a 4-ton application rate along the 3.67 miles of gravel roads in the township,

Climax Township – apply liquid 38% solution calcium chloride brine on an interrupted basis at an application rate of 1,350 gallons per mile at a 4-ton application rate along the 14.57 miles of gravel roads in the township.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Moyle moved and it was seconded that the board approve and accept staff recommendation to amend the 2008 Budget and add the following project: Sprinkle Road – Kilgore Road to I-94 Bridge, HMA milling and resurfacing, supported by a portion of the 2008 primary road chip seal allocation of \$131,336.48 in reallocated local road participation funds.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded that the board authorize Joanna I. Johnson as primary representative, and, in her absence, Travis Bartholomew, to represent the Kalamazoo County Road Commission in discussions of private workers' compensation issues with the CRASIF Board.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Maddox moved and it was seconded that the board approve and authorize the hire of Eric Augst as Engineering Technician in the Engineering Department at Grade 4, Step D.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Maddox moved and it was seconded that the board approve and authorize the following modification to the Procedures, Guidelines, and Specifications for Developing New Public Roads Policy:

Page 3, Section V, Paragraph A, add the word "Board" to the following: "Two copies of the preliminary plans must be submitted and approved by the KCRC **Board** . . .", and

Page 6, Section V, add Paragraph U: "**Submit the Preliminary Plat for approval by the Board of County Road Commissioners of Kalamazoo County. A cover letter must specifically request Preliminary Plat approval.**", and

Page 35, Checklist for Preliminary Requirements and Plan Development, add item No. 9: "**Submit cover letter requesting Preliminary Plat Approval by the Board of County Road Commissioners of Kalamazoo County.**

Note: In accordance with 1967 PA 288 (Amended by Act. No. 525 of 2004) Preliminary Plat Approvals are granted by the Board of County Road Commissioners of Kalamazoo County. Site Condominiums and Planned Unit Developments (PUD's) are not subject to the PA 288 process."

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

The format for the managing director's evaluation was amended with suggested changes.

Commissioner Oscarson moved and it was seconded that the board approve and authorize the chairman's signature on the following Brady Township local road contracts:

XY Avenue – 32nd Street to 33rd Street, HMA Paving/overlay

XY Avenue – 33rd Street to 3,950' east, HMA Paving/overlay

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded that the board approve and authorize the chairman's signature on the following Oshtemo Township local road contracts:

Horizon Heights Drive – W. Ridge Circle to 6177 Highcrest Drive, HMA Wedge

Killington Drive – Wild Cherry Lane to Breezy Point Lane and Breezy Point Lane

– Shugarbush Trail to Breckenridge Drive, HMA Overlay and Milling

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded that the board approve and authorize the chairman's signature on the following Pavilion Township local road contracts:

31st Street – O Avenue to N Avenue, HMA Overlay

T Avenue – 26th Street to 27th Street, HMA Overlay

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Moyle moved and it was seconded that the board approve and authorize the chairman's signature on the following Schoolcraft Township local road contracts:
Barton Lake Drive – West XY Avenue to 245' north of X Avenue, HMA Skip Wedging
Carried by the following vote:
Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded that the board approve and authorize the chairman's signature on the following Texas Township local road contracts:
W. Crooked Lake Dr. – Q Avenue to PQ Avenue, HMA Overlay, Drainage correction, curb and gutter
O Avenue – .5 mile west of 1st Street to West County Line, HMA Overlay
Vankal Street – R Avenue to Q Avenue, HMA Overlay, Curb and gutter
Carried by the following vote:
Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded that the board approve and authorize the chairman's signature on the following Wakeshma Township local road and dust control contracts:
39th Street – U Avenue to T Avenue, Chip Seal
45th Street – V Avenue to UV Avenue, Chip Seal
UV Avenue – 45th Street to 47th Street, Chip Seal
UV Avenue – 47th Street to 48th Street, Chip Seal
X Avenue – 47th Street east to county line, Chip Seal
Wakeshma Township – apply liquid 38% solution calcium chloride brine on a continuous basis at an application rate of 1,350 gallons per mile at a 4-ton application rate along the 24.40 miles of gravel roads in the township.
Carried by the following vote:
Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Managing Director Johnson expressed appreciation to the staff for the storm damage cleanup work. She also noted her appreciation to 9th Street resident Mike Youngs who has been taking and sharing pictures of the 9th Street project.

Commissioner Oscarson noted he was pleased to see the repairs recently completed in the area of the railroad tracks on W Avenue. He also reported a large tree limb was on the road on 16th Street near VW Avenue and dead limbs hanging over the road.

Commissioner Berkebile complimented the Road Commission crews for their work in clearing up damaged trees following the recent storms.

Chairman Maddox noted there were positive comments shared at the Pavilion Township meeting about Road Commission staff. Mr. Maddox also requested that a board agenda item be added to provide time for commissioners to report on the committee meetings they attend.

The meeting adjourned at 4:55 p.m.